

Resumes will appear in the August and September issues of the "Around the Square" newsletters.

If you want to publish a resume in the newsletter, here is an easy format to follow.

You don't need to use every category.

Please limit the length to one typed page.

Here is a format you can use to prepare a resume.

**Name:**

**Cooperative experience:**

**Qualifications:**

**Family:**

**Work history:**

**Education:**

**"I want to serve on the board of directors because:"**

## Got a good neighbor? Tell us who . . .

Independence Square is full of unsung heroes.

They may be the neighbor who brings you a meal when you're sick or who gives you a ride to the grocery store when your car is in the shop or who takes care of your cat when you're away.

They may be the neighbor who volunteers to serve on committees or who organizes activities. You may have seen a neighbor picking up litter in your neighborhood.

Whatever the act of kindness, Independence Square is a better place to live because of these unsung heroes.

And now, we want you to help us recognize them with the Independence Square Good Neighbor honor.

Please tell us about your neighbor by filling in the form and turning it in to the office.

The kindness can be a one-time act or it can be something done on a regular basis.

The act of kindness can benefit just one person, a neighborhood or the entire cooperative.

One Good Neighbor will be recognized every month and will

receive a \$25 gift card.

Nominees must be members in good standing.

All information will be verified.

The Good Neighbor recognition program will continue throughout the year. When you're touched by another's kindness, please nominate that person.

### Good Neighbor Nomination

Your name: \_\_\_\_\_

Your address: \_\_\_\_\_

Your phone number: \_\_\_\_\_

I nominate \_\_\_\_\_  
(Please give full name of neighbor you are nominating.)

Neighbor's address: \_\_\_\_\_

Neighbor's phone number: \_\_\_\_\_

***Please understand that phone numbers are necessary so we can talk with both the nominator and the nominee to verify all information. Phone numbers will not be published in the newsletter.***

Explain why you are nominating this person.  
What has she or he done to be a good neighbor?

Why does or did your neighbor do this?

In what way does this act of kindness help you or others?

How long has he or she lived in Independence Square?

Optional:

Other members of the household?

Occupation?

Any other information you'd like share?

***For Office Use Only***  
***Is the nominee a member in good standing?***  
\_\_\_\_ Yes      \_\_\_\_ No

JULY

*Around*  
the SQUARE

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#### BOARD OF DIRECTORS

Ed Korte  
*president*

Sheryl Frank  
*vice president*

Mike Gamble  
*secretary-treasurer*

William Bather

Debbie Malone

#### HANDY PHONE NUMBERS

Independence Square  
Townhouses office  
816.252.0444

Police (Non-emergency)  
816.325.7300

Police (Emergency)  
911

Signal 88 Security  
816.868.4115

Animal Shelter  
816.621.7722

Animal Control Dispatcher  
816.325.7205

Report Power Outage  
816.325.7550

Regional Animal Shelter  
21001 E. Highway 78  
Independence  
816.621.7722

Hours:  
Noon to 8 p.m. Tues. – Fri.  
11 a.m. to 6 p.m. Sat. – Sun.

Citizens Information Center  
816.325.7000

## NEWSLETTER MINUTES

June 16, 2015

Board Meeting

Ed Korte, president, called the meeting to order at 5:45 p.m. Also present were Sheryl Frank, vice president; Mike

Gamble, secretary-treasurer; Debbie Malone and Bill Bather.

Others attending were Alexis Martin, on-site manager; Martha Ramcke, assistant on-site manager; Mike Leach, maintenance superintendent; Dudley Leonard, cooperative attorney; and Carmen Detherage, comptroller, and Betsy Kilker, administrative assistant, with Linville Management Services, Inc.

### Open Session

Eight members signed in. Ed welcomed them and called the meeting to order at 6 p.m.

Mike gave the maintenance superintendent's report.

Repairs to several foundations have been scheduled with KC Waterproofing. A water line on Building 17 was repaired.

Replacements from May 19 to June 16 were two refrigerators, one garbage disposal, two kitchen faucets, one bath faucet, one water heater and one bath sink.

There has been one move-out since the last meeting.

Of 115 work orders called in, 101 have been completed.

Alexis gave the office updates.

There have been 17 statements of charges due, 22 letters of default, one animal violation and two vehicle violations. Eleven units are for sale. Four of these are vacant and not paying carrying charges. Two intents to vacate have been filed and two applications are pending. Four move-ins are scheduled.

Cora Little won the door prize drawing.



*Cora Little enjoys a laugh with board member Bill Bather at the June open session. Cora won the door prize drawing for the third month in a row.*

Ed opened the floor to member comments.

The open session ended at 6:30 p.m.

## Dates to Remember

### July 2015

Carrying charges due: July 1

Recycled papers picked up: July 1

Independence Day observed: July 3  
Office closed

Carrying charges delinquent: July 10

Board meeting: July 21  
Open session at 6 p.m.

Carrying charges sent to attorney: July 20

### August 2015

Carrying charges due: August 1

Recycled papers picked up: August 5

Board meeting: August 18  
Open session at 6 p.m.

Carrying charges sent to attorney: August 20

### **Please note:**

*The Independence Square newsletter, "Around the Square," publishes two months of dates in every issue.*

*The February issue, for example, includes both July and August calendar dates as well as events.*

*The newsletter is published and delivered mid-month.*

## Applications accepted for board of directors

Members of Independence Square will vote to fill positions on the board of directors at this year's annual meeting.

The meeting will be at the clubhouse. Sign-in begins at 6:30 p.m. and the meeting starts at 7 p.m. on the third Wednesday in September, the 16th.

Door prizes will be awarded.

Only members in good standing can vote. Any member with an unpaid balance of more than 30 days cannot vote. If you cannot attend, you may vote by proxy.

Members voting by proxy must appoint another member in good standing to vote on their behalf. No attending member may cast more than his or her vote plus one proxy vote.

Members in good standing who care about our community are encouraged to run for office. Resumes of candidates will be printed in the September newsletter.

## Reminder from Maintenance

Members are responsible for mowing fenced back yards.

Grass must be no higher than six inches and the yard must be kept free of clutter.

If you receive notice from Maintenance to mow your yard, you will have 48 hours to do so. If not mowed during this time, Maintenance will mow and a \$50 fee will be charged.

If you leave for vacation, remember to make arrangements to have your yard mowed while you are gone.

If Maintenance has to mow, your account will be billed for the service.

## Members receive \$200 referral bonuses

Members of Independence Square Townhouses receive \$200 checks as referral bonuses when an applicant they recommend becomes a member.

We thank our members for their vote of confidence in our cooperative and for helping us attract qualifying new members.

Word-of-mouth recommendations are our best source of new members. When you tell others to consider Independence Square for their new home, it means that you enjoy living here and that you know someone else who would be a good neighbor for us.

The referral should be mentioned at the time of application.

The referring member will receive \$200 after the applicant moves in.

## Doggie waste disposal bags available on site

Rigorous enforcement of the rule requiring pet owners to clean up after their pets has begun this summer due to a significant increase in pet waste left on the grounds.

Members are asked to report to the office pet owners who are observed to be breaking this rule.

Pet waste clean-up reminder signs and stations with disposal bags have been posted on the property.

We hope to encourage all members to clean up after their pets and keep the grounds neat and clean for everyone to enjoy.

Whether rain, snow, sleet or hail, pet owners are expected to clean up after their pets in all weather. Those who fail to do so are sent a notice and given 24 hours to comply.

Observing Independence Square pet waste rules is easy now with the readily available bags. Not complying, however, can get expensive.

If pet owners don't comply, maintenance then is dispatched to clean up and members are charged \$25.

## Board members sign ethics agreement

Serving on the board of directors is a responsibility and privilege.

The Independence Square board meets on the third Tuesday of every month except in September when the annual meeting is held on the third Wednesday. Meetings begin at 5:45 p.m.

In addition to regular monthly board meetings, the board may call special meetings throughout the year.

Once elected, all board members are required to sign the Board Member Code of Ethics.

### Board Member Code of Ethics

As a member of the board of directors, I will

- listen carefully to my teammates.
- respect the opinion of other board members.
- respect and support the majority decisions of the board.
- recognize that all authority is vested in the full board only when it meets in legal session.

- keep well-informed of developments relevant to issues that may come before the board.
- participate actively in board meetings and actions.
- bring to the attention of the board any issues that I believe will have an adverse effect on the cooperative or those we serve.
- attempt to interpret the needs of those we serve to the cooperative, and interpret the actions of the cooperative to those we serve.
- refer complaints to the proper level on the chain of command.
- recognize that my job is to ensure that the cooperative is well-managed, not to manage the cooperative.
- represent all members and not a particular court or interest group.
- consider myself a "trustee" of the cooperative and do my best to ensure that it is well maintained, financially secure, growing and always operating in the best interests of its members.
- always work to learn how to do my job better.
- declare conflicts of interest between my personal life and my position on the board, and abstain from voting when appropriate.

### *As a member of the board, I will **not***

- criticize other board members for their opinions, in or out of the board room.
- use the cooperative for my personal advantage or that of my friends or relatives.
- discuss the confidential proceedings of the board outside the board room.
- promise how I will vote on any issue before a meeting.
- interfere with the duties of the administrator or undermine his or her authority with staff members.
- act as a director outside of board meetings unless so authorized by the board. (Outside the board meetings, the board member is just like any other member and his or her status as a board member is restricted to times when the board meets as a group to hear reports, discuss problems, make reports and make decisions.)
- direct the cooperative staff. (Cooperative staff are to be directed by Management. When a board member thinks something should be done, first it's brought out before the board. If the board decides to act, the board should vote on a motion notifying the Management Agent, and then let the Management Agent see that the motion is carried out.)
- reveal confidential information made available to the board to help make a business decision.

## Candidates resumes published in newsletter

If you are interested in running for the Independence Square Board of Directors, please submit a resume to the office.

*Continued on next page.*